MMC Breast Tumor Conference Specialty Case Review

Instruction Packet

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Patients in the following categories should be reviewed after biopsy before definitive management by a MaineHealth Breast Regional Oncology Tumor Board:

A. Case with evident complexity
   1. Pregnancy
   2. Age <35
   3. Prior chest radiation >20GY prior to the age of 30
   4. Questioned inflammatory breast cancer

B. Pathology that would support consideration for neoadjuvant chemotherapy
   1. Her2neu +
   2. Triple Negative

C. All cases from hospitals having a small volume of breast surgery cases (defined as less than 13 cases per year) be reviewed at a tumor conference (or consulted on by a breast specialist) at MMC, MGMC or a MH NAPBC accredited hospital (St. Mary’s or Southern Maine Healthcare).

D. Complex cases as deemed by treating provider
Breast Specialty Tumor Conference Referral Pathway

**PROVIDER REFERRAL TO MMC BREAST TUMOR CONFERENCE**

**Provider on Epic**

REF253 – AMB Referral to BCC Tumor Conference. Include date of tumor conference (Thursdays), presenter and clinical question in provided fields

**Provider not on Epic**

Email referral to Amy Boyington (boyina@mmc.org). Include date of tumor conference (Thursdays), presenter and clinical question in provided fields

If you cannot attend the meeting, please state whether you will video in, call in or request another provider to present

**BCC Navigator:**
- Prepare agenda
- Request outside slides/imaging if applicable
- Bring relevant records to tumor conference for presentation

Fax relevant records to 396-8500 Attn: BCC Tumor Conference
- Provider notes
- Procedure/Op notes
- Pathology reports
- Imaging reports
- Labs

Referring provider to contact BCC Co-Directors for post-conference summary
Log-In Instructions for Joining the MMC Specialty Oncology Tumor Conferences Through Video Conferencing

Please join the MMC.Oncology.Breast.Tumor.Conference.Room at vmvidyoport.mainehealth.org from desktop or conference room:

- To join from your desktop or mobile device click the following link
  https://vmvidyoport.mainehealth.org/flex.html?roomdirect.html&key=S8ihPfRSPq

- To join by smart phone or tablet – go the AppStore and download the free VidyoMobile app.

For you or others with a MaineHealth Telehealth Vidyo account enter conference number, you connect by either entering the MMC.Oncology.Breast.Tumor.Conference.Room name, or 4474, in the search contacts line of the Vidyo application.

- To join from a MaineHealth Video Conference Room, go into the address book to "Video External Conferences", choose "Vidyo - MaineHealth", follow the prompts and enter conference number: 4474

To join by phone:

Dial 207-661-6000, and enter room 4474

As prompted, Accept and Download Plugin

- If prompted, click run for VidyoWeb-win32.....
- Click yes for permission to use your camera and microphone
- Enter name and click join

Here are some screen shots of what you should see as you launch the session from the email link:
Click yes

Enter name and click join
At the end of the session, click on red end call icon.
Additional help related to this application:

1. You may need to check that no other application is running that uses the microphone - Skype, Facetime, etc.
2. There is a microphone icon at the bottom of the display area (red arrow) – if you click on that, it will turn red, indicating the mic has been muted. Click again to unmute.

If there are any problems call the Telehealth Help line at 207-613-1674.